



DAVID SANDERS, Ph.D.  
Director

# COUNTY OF LOS ANGELES DEPARTMENT OF CHILDREN AND FAMILY SERVICES

425 Shatto Place, Room 205 – Los Angeles, California 90020  
(213) 351-5602

May 22, 2003

Board of Supervisors

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The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**REQUEST FOR APPROPRIATION ADJUSTMENT TO TRANSFER  
FUNDS FROM OTHER CHARGES TO SERVICES & SUPPLIES IN  
THE DEPARTMENT'S FISCAL YEAR 2002-03 ADOPTED BUDGET  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve the appropriation adjustment for the Department of Children and Family Services (DCFS) Fiscal Year (FY) 2002-03 Adopted Budget to transfer \$5,000,000 from Other Charges to Services & Supplies. There is no budgetary/net County cost (NCC) impact.

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the recommended action is to allow DCFS to transfer spending authority to the expenditure object category where the Department anticipates the expenditures to occur. The budget adjustment will increase Services & Supplies (S&S) by \$5,000,000 and reduce Other Charges (OC) by \$5,000,000.

The recommended action will ensure the Department's S&S appropriation includes sufficient funding for expenditures for services critical to ensuring child safety and permanency.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan Goal 4 (Fiscal Responsibility) and Goal 5 (Children and Families' Well-Being). The recommended actions will ensure alignment of spending with available appropriation and ensure the continued provision of services promoting child safety and permanency.

### **FISCAL IMPACT/FINANCING**

The \$5,000,000 appropriation adjustment will have no budgetary or net County cost impact since the transfer to S&S are 100% offset by reduction in OC (\$5,000,000). See attached Request for Appropriation Adjustment.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

S&S appropriation provides spending authority for general operating expenditures such as commodities, professional and contracted services, as well as services received from other County departments. OC appropriation provides spending authority for judgments/damages, claims/settlements, debt service payments and public assistance payments.

Monitoring of spending indicates that the type of expenditures being incurred fall into the S&S category. This is partially attributable to the type of services being provided to youth formerly served at MacLaren Children's Center (MCC) and the type of youth that would have been served at MCC.

The Chief Administrative Office (CAO) concurs with the requested action.

### **IMPACT ON CURRENT SERVICES**

Approval of the appropriation adjustment will enable the Department to pay invoices for services provided to meet specialized program outcome goals and assure quality in the delivery of County services to children under its care.

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## **CONCLUSION**

Upon approval by the Board of Supervisors, it is requested that the Executive Officer/Clerk of the Board send one (1) copy of the Adopted Board letter and Adopted Request for Appropriation Adjustment to the following:

1. Department of Children and Family Services  
Budget Services Division  
Attn: Tito Barin, Budget Officer  
425 Shatto Place, Room 203  
Los Angeles, California 90020
2. Auditor-Controller - Accounting Division  
Kenneth Hahn Hall of Administration, Room 603  
500 West Temple Street  
Los Angeles, California 90012

Respectfully submitted,

DAVID SANDERS, Ph.D.  
Director

DS:TB:CJ

Attachment (1)

c: Chief Administrative Office